

# **SERC Standards Committee (SC)**

## **Scope Document**

### **Purpose**

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The SERC Standards Committee (SC) shall administer the SERC Regional Reliability Standard Development Procedure.

### **Responsibilities and Activities**

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The SC will abide by the SERC Confidentiality Policy, the SERC Antitrust Compliance Guidelines, and Standard of Conduct in carrying out its purpose. The following is a list of SC responsibilities and routine activities:

#### **Responsibilities**

1. Ensure that the development, modification, or withdrawal of SERC Regional Reliability Standards is in accordance with the steps in the SERC Regional Reliability Standards Development Procedure.
2. Ensure the integrity of the SERC Regional Reliability Standards Development Procedure and the consistency of quality and completeness of the SERC Regional Reliability Standards.
3. Ensure that the development, modification, or withdrawal of SERC regional criteria and standing committee reference documents is in accordance with the steps in the SERC Standing Committee Documents Process.

#### **Activities**

1. Review SERC Standard Authorization Request (SAR) forms received to ensure there is no conflict with or duplication of a current standard or a standards drafting effort already proposed or in progress.
2. Assign SARs to the appropriate SERC Standing Committee(s).
3. Assign a preliminary date on which the Responsible SERC Subgroup (RSS) assigned to draft the proposed standard is expected to have ready a completed draft standard and associated supporting documentation available for consideration.
4. Regularly receive reports from the RSS to monitor its progress in meeting a timely completion of the draft standard.
5. Verify that the draft standard developed by the RSS is consistent with the SAR on which it was based.
6. After a draft standard is posted for comments, review the RSS summary of comments rejected, the completed Consideration of Comments form, and any resulting revisions to the draft SERC Regional Reliability Standard to ensure that due consideration has been given to all comments received.
7. Along with the RSS, determine when a draft SERC Regional Reliability Standard is ready to submit to the SERC Ballot Body for approval.
8. Administer the SERC Standing Committee Documents Process.

## **Representation**

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The SC membership shall consist of the Chair and Vice Chair of the Engineering Committee; the Chair and Vice Chair of the Operating Committee; the Chair and Vice Chair of the Critical Infrastructure Protection Committee; the Chair and Vice Chair of the EC Planning Standards Subcommittee; the Chair and Vice Chair of the OC Operations Planning Subcommittee and at-large members. Any sector not represented on the Standards Committee shall be allowed to designate one at-large voting member of the committee from that sector. The terms of the sector members shall be one year, but they may be reappointed.

Each of the SERC standing committees, the Operations Planning Subcommittee, and the Planning Standards Subcommittee may designate an alternate representative from their committee or subcommittee. Those alternates may attend any SC meeting, and will assume the vote of either the Chair or Vice-Chair of that committee or subcommittee when they are not in attendance at a scheduled SERC SC meeting, WebEx, or conference call.

## **Governance**

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The SERC Manager of Reliability Standards will facilitate the SC by establishing agendas, chairing meetings, and documenting minutes. Each SC member shall have one vote. Presence of at least two-thirds of the members is needed to establish a quorum. After a quorum is established, a simple majority of those present is needed to approve any motion or vote.

## **Reporting**

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The SC will report to the Executive Committee of the SERC Board of Directors.