

SERC Operating Committee  
System Operator Working Group  
Scope Document





## Purpose

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The SERC Operating Committee (OC) System Operator Working Group (SOWG) promotes reliable operations through training and education of system operators and operations support personnel responsible for the Bulk Electric System (BES) reliability within the SERC Region.

## Responsibilities and Activities

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- Plan and conduct annual SERC System Operator conferences.
- Maintain regional criteria, guideline, procedure, and white paper documents as assigned by the OC.
- Liaise with the other SERC subgroups as directed by the OC.
- Report on North American Electric Reliability Corporation (NERC) committees and initiatives as directed by the OC.
- Perform duties assigned by the OC.

## Representation

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Each SERC Region member who is registered as one or more of the following functions, Reliability Coordinator, Balancing Authority, Transmission Operator, or Generator Operator, and is responsible for Control Center operations, is entitled to one representative and one alternate on the SOWG. Representatives and alternates cannot be marketing function employees as defined by Federal Energy Regulatory Commission (FERC) regulations and the FERC Standards of Conduct, and must be signatories to the SERC Confidential Information Policy.

The leadership of the SOWG comprises a chair and vice-chair. The chair of the SERC OC appoints the SOWG chair for a two-year term. The SOWG will elect a vice-chair for a two-year term. The SOWG chair and vice-chair shall each serve a two-year term that commences on November 1 of the appointment year and ends on October 31 of the second year. The vice-chair will normally succeed the chair.

All SOWG representatives should be knowledgeable to perform all of the responsibilities and activities as defined in this scope document.

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## Governance

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If a vote is required, each representative (or alternate if the associated representative is not available) shall have one vote. A quorum must be present to conduct a vote. Representatives holding 51% of the individual votes shall constitute a quorum. A simple majority of the SOWG representatives present at a scheduled meeting or conference call is needed to approve any motion or vote. The SOWG will also abide by the *Organization and Procedure Manual for SERC Technical Committees*.

## Reporting

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The SOWG reports to the OC.

## Revision History

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Revision	Date	Originator	Comments
0	6/27/2018		Original Issue

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